



*AFP Greater Toronto Chapter provides this form as a way to track (and keep in your files!) a record of the continuing education sessions you have attended. Check the boxes next to the sessions you attended. Total the number of hours, keep this sheet, and you will be ready to complete your CFRE application for initial certification and/or recertification.*

*Certified Fund Raising Executive (CFRE) International certifies fundraising professionals who demonstrate the knowledge, skills and commitment to the highest standards of ethical and professional practice in serving the philanthropic sector. For more information about CFRE certification, please visit [www.cfre.org](http://www.cfre.org).*

**Activity Organizer:** Association of Fundraising Professionals Greater Toronto Chapter

**Essentials of Fundraising (5 Hours per Module)**

***Winter 2008, Cycle 1***

- MODULE 1 - *Starting a Development Office* – Cathy Mann & Tania Little - January 28 & February 11
- MODULE 2 - *Annual Fund* – Sonya Swiridjuk & Laura Gatensby - February 25 & March 3
- MODULE 3 - *Grantseeking* – Mo Davies & Suzanne Duncan - March 17 & March 31
- MODULE 4 - *Board and Volunteer Development* – Elissa Beckett & Sharilyn Hale - April 7 & April 14
- MODULE 5 - *Individual Major Gifts Fundraising* – Jennifer Stewart & Rob Peacock - April 21 & April 28

***Winter 2008, Cycle 2***

- MODULE 1 - *Starting a Development Office* – Tania little & Karen Willson - February 13 & February 20
- MODULE 2 - *Annual Fund* – Elissa Beckett & Zak Bailey - February 27 & March 5
- MODULE 3 - *Grantseeking* – Alasdair Hooper & Tracey Bailey - March 19 & March 26
- MODULE 4 - *Board and Volunteer Development* – Heather Hurst & Sue Egles - April 2 & April 9
- MODULE 5 - *Individual Major Gifts Fundraising* – Anthony Holl & Mo Davies - April 16 & April 23

***Fall 2008 Cycle***

- MODULE 1 - *Starting a Development Office* – Tania Litte & Suzanne Duncan - September 16 & 23
- MODULE 2 - *Annual Fund* – Elissa Beckett & Alasdair Hooper - September 30 & October 14
- MODULE 3 - *Grantseeking* – Linda Clemow & Gay Harper - October 21 & October 28
- MODULE 4 - *Board and Volunteer Development* – Linda Bryson & Shanana Spencer-Brown - November 4 & November 11
- MODULE 5 - *Individual Major Gifts Fundraising* – Anthony Holl & Tracey Bailey - November 18 & November 25

**Total number of contact hours:** \_\_\_\_\_

*(Number of contact hours = number of Education points on CFRE application/recertification form)*